



TASMANIAN ASSOCIATION OF STATE SCHOOL ORGANISATIONS INC.

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CALL FOR 2019 AGM AGENDA ITEMS

Process for Lodgment of a Motion (Agenda Item) to the TASSO AGM

TASSO's AGM provides the opportunity, for TASSO affiliated school associations, TASSO Life Members and members of the TASSO Management Committee, to raise issues affecting students in state schools and colleges. Motions are discussed by those in attendance at the AGM and acted on in accordance with the direction from the motion.

Motions must be received by the Operations Manager by **Wednesday, August 7th, 2019**. Upon receiving an agenda item, a receipt of acknowledgement will be issued. Please check to ensure you receive the acknowledgment.

Reason for submitting a motion

The TASSO AGM provides an opportunity for affiliated schools and colleges to bring issues to a broader forum by placing them on the AGM Agenda as a motion. Such motions will be discussed with representatives from schools throughout Tasmania. Successful motions can amend TASSO Policy and or give direction for action to be taken to Government Ministers and Departments.

Has an issue or concern arisen at your school or in your region that you believe may affect the education of students? Have you considered what could or needs to be changed to bring about a solution? If yes to either or both questions, then put a motion to the TASSO AGM>

Types of Motions

Policy Motions give TASSO direction when putting forward a position on an issue to the Education Department, State and Federal Governments and media.

Changes to Policy should not conflict with current policy, but can replace, add to or update existing policy. If possible, they should also be referenced (Policy Section, paragraph number).

Action Motions should be directed to a government minister or department. Motions should be concise and clearly state the course of action desired.

If an Action Item carried at AGM is not covered by existing TASSO Policy, you may request that this be adopted as policy.

TASSO Constitution Motions - As you would know from your representation at your school, the Constitution governs how an organisation operates, who can be members, how to elect the Committee, voting at general meetings, and other governance matters.

Promote and protect the interests of parents and students in Tasmanian state schools and colleges

Amendments to the TASSO Constitution are usually put forward by the Management Committee to ensure that TASSO is operating efficiently.

Where to lodge a motion:

Motions must be received by the TASSO Operations Manager no later than **Wednesday, August 7th, 2019**. They can be emailed to manager@tasso.org.au with the subject line Motion to AGM or posted to Operations Manager, TASSO, PO Box 183, Lindisfarne, Tas. 7015.

What happens after you lodge your Motion

1. You will receive a receipt of acknowledgement sent to the email address on the form.
2. TASSO Management Committee and or staff will review the wording of the motion received to ensure that it is clear, concise and that the issue is not duplicated in a motion from another school association.
3. If changes are thought to be necessary, a member of the Management Committee or staff will contact you.
4. Once your Motion has been finalized it will be added to the AGM Agenda and distributed to TASSO affiliated school associations, Life Members (eligible to vote) and Management Committee Members. So that they can discuss the Motion and make an informed decision when called upon to cast their vote at the AGM or by proxy vote.

Having proposed a motion, it is important that a member of your association attends the AGM to move and speak to the motion. Whilst this may seem daunting, our more experienced members and TASSO Management Committee members and staff are more than happy to help you with the procedures and process.

Guidelines for Putting a Motion

Using the attached template, clearly identify the name of your school association proposing the motion.

Include contact details in case we need to clarify any of the information provided.

The preamble explains the circumstances that have led to your school association agreeing to put forward the motion.

For example, the issue may have arisen as a result of changes to education policy, curriculum, funding, transport or any other actions or policies within your school that concerns parents.

If a motion relates to a report, or other document, the preamble should give the title and source, to enable delegates to read the relevant document themselves.

When a motion has financial implications costed proposals need to be included to permit the meeting to reach an informed decision on action to be taken.

If you have any questions about putting a motion to the TASSO AGM, please contact TASSO Operations Manager by phoning 6243 7718 or emailing manager@tasso.org.au

Motion to the TASSO AGM Friday, September 20th, 2019

Motion Type:

Proposed by:

Association / Eligible TASSO Life Member / TASSO Management Committee
(please indicate)

Contact Details:

Name:

Phone:

Email:

Address:

(You may list more than one person)

Subject:

Section:

(For TASSO Constitution and Policy Amendments)

Preamble *(reason and explanation for putting the motion and how it is affecting your school or schools):*

Motion

(Dependent on the type of motion use the following as a starting point.)

Constitution: That Section.....of the TASSO Constitution be amended as follows:

Policy: That Sectionof the TASSO Policy be amended as follows:

Action: That this Conference calls on the