



COLLABORATION GUIDE

School Improvement Priorities

Introduction

The role of the School Association in school improvement

School Associations play a key role in shaping the direction of schools. One important area is supporting and contributing to School Improvement Plans (SiPs).

Under the Education Act (Tas) 2016, School Association Constitutions, and the Secretary's Instructions No 7 for School Associations, committees are expected to work collaboratively with their Principal and school staff to help shape these plans.

The committee's involvement helps ensure these plans reflect the voices of families and the broader community.

What this might look like:

- Seeking input from the School Association before a draft plan is created.
- Providing feedback on a draft plan.
- Supporting implementation of agreed goals and actions.

Your guide through the year

TERM 4 | REFLECT AND REVIEW

This is the perfect time to look back on the year and start thinking ahead.

Available data to explore:

- Whole-school NAPLAN data
- PAT (Progressive Achievement Test) data
- Parent Satisfaction Survey results
- Student Wellbeing and Engagement Survey data
- External School Review (if conducted)

You might also consider creating a short survey for the School Association to reflect on your own activities:

- Were events successful?
- What went well?
- What could be improved?

HOW TO UNPACK THE DATA – MAKE IT A WORKSHOP!

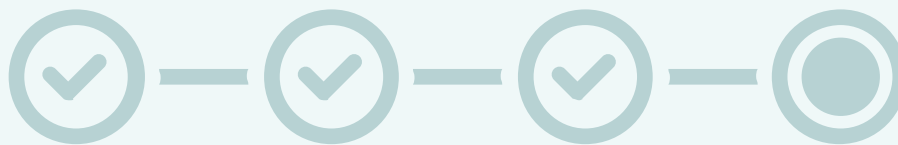
Break into pairs or small groups.

- Give each group one data set to explore.
- Use sticky notes, highlighters, and pens to jot down:
 - Key insights
 - Areas that need improvement
 - Opportunities to contribute as a School Association (outside daily operations of the school)

After 10 minutes, rotate to a new data set.

Once back to your original set, review additional comments and summarise for the group.





WHAT HAPPENS NEXT?

The school will consider these insights when shaping the draft School Improvement Plan for the next year.

TERM 1 | REVIEW THE DRAFT PLAN

At the first meeting of the year, the Principal will present the draft School Improvement Priorities.

Things to keep in mind:

- The final plan is shaped by many inputs - including DECYP priorities, staff input, and data insights.
- Not every idea from the committee may be included - but that doesn't mean they're not valuable.
- Come with a curious mindset and ask: "How can we, as a School Association, support the school's priorities?"

Suggested workshop activity:

- Break into 3 small groups (one per priority).
- Each group reviews a priority: its goals, purpose, and how the Association might support it.
- Share your thoughts with the full committee.
- Identify any clear goals the Association can take on. If agreed, these can be included in the plan to track progress and accountability.

Examples of Association goals:

- Start a volunteer reading group to support literacy.
- Run a breakfast club to boost attendance and wellbeing.
- Provide funding for incursions or excursions.
- Apply for grants to improve facilities or programs.
- Create a parent skills register (e.g. scientists for Science Week, artists for Book Week, tradies for minor works).

TERM 2 | FINAL PLAN PRESENTED

The final version of the School Improvement Plan will be shared. Remember, this is a living document - it can change and grow throughout the year.

- Reflect on how your Association goals are tracking.
- Ask: Does the school need anything from us right now?

TERM 3 | CHECK-IN

Midway through the year is a good time to:

- Touch base on how things are progressing.
- Celebrate small wins.
- Offer support if plans are going off track.

TERM 4 | REFLECT AND RESTART

As the year ends, reflect again:

- Did we achieve our goals as a School Association?
- What did we learn?
- What could we do differently next year?

Use this reflection as a launch pad for next year's planning.

